

Lansdowne Library Board of Trustees

Minutes from the 10/20/21 meeting

Called to order at 7:35 PM by Marie C.

Attendance: Kate S., Don F., Marie C., Ellen L., Janet E., Neil R., Andrea K., Kymberly H., and Bill P.

Minutes: Ellen L. motioned to approve the minutes from July.

Marie C., and Andrea K. reported that there was a correction to the previous meeting's minutes.

The correction was that that Ellen L. and Andrea K. attended a DCLS trustee workshop on Fundraising on October 14, 2021. Andrea and Ellen provided an overview of the training. Many of the ideas and resources will be utilized in Board activities and will be shared with Helen and the Friends group.

Ellen L. moved to accept the minutes with the corrections mentioned above.

Motion passed.

Treasurer's Report: 8,778.28-checks.

3,200.00-audits.

Audit went well.

56,000-checking account.

11,000-money market account.

148,000-PA Invest.

Budget: We are currently projecting a deficit of 8,400 for the end of the year (Budgeted 14,000.)

The proposed 2022 budget currently has a \$16,000 deficit.

Need to be prioritizing the library's wish list for 2022. Kimberly pointed out that the items on the list should not be considered a wish list but are necessary for operations. The Board agreed

that other than items related to the Senior Corner and Bany Room should be purchased this year.

Kymerly H. moves to accept the budget.

Motion passed.

Andrea moves to accept the Treasurer's Report and the bills.

Motion passed.

Subcommittees:

Marketing:

Governance: Worked on bylaws, board evaluations. Ellen pointed out issues in the bylaws that the Board will need to decide on at the November Board meeting.

Fundraising: Talked about the Friends' role in Fundraising.

Personnel:

Advocacy: Finalizing the thank you letters to the politicians.

DCLS: Next meeting is Dec. 2nd (Andrea.)

The meetings will be the 3rd Thursday of the month starting in February.

Director's Report: Bill P. talked to the board about the Strategic Plan.

Dawn is now volunteering in the library 8-12 hours a week.

Bany Room Policy- The board talked about the Bany Room Policy.

Bill P. went to Craig (Borough Solicitor) about the Bany Room Policy.

Luzille and Bill have determined that:

1. Individuals, not-for-profits and unincorporated groups should not pay a fee (due to their purposes and, often, budgetary constraints).
2. For profit organizations should pay a fee.
3. Non-profits should generally pay a fee, but there are some cases where we feel it would be inappropriate (such as the Friends of the Lansdowne Library, and some other local groups that are effectively community groups with non-profit status)

To address the latter concern, it is proposed that the director be given the authority to waive the fee for non-profits in appropriate cases.

And as for barring discriminatory groups, the board/library can't discriminate.

The board decided to charge organizations \$50 and have them reserve the reservations no more than 2 months out.

The board voted to eliminate the fee, exclude for-profit organizations, and eliminate the language about discrimination (at the Borough Solicitor's behest).

Board has approved the policy with corrections.