

Lansdowne Library Board of Trustees

Minutes from the 6/21/22 meeting

The meeting was called to order at 7:32 PM by Marie C.

Attendance: Kate S., Don F., Marie C., Ellen L., Kymberly H., Bill P., Neil R.

Absent: Kellie B., Andrea K.

Minutes: With the corrections that were made at last month's meeting, this month and last month's minutes will be approved at July's meeting.

Board approved.

Treasurer's Report:

Board will need to review the 990 form when the auditor is finished.

The library will need to start charging sales tax on purchases made in the library.

Bills-\$7,036.00

75% for the collection.

25% for administration.

Balance Sheet:

Current Assets:

ESSA Checking- \$51,746

ESSA MM Acct- 10,947.32

Invest Program for Local Gov- 147,810.65

Petty Cash- 300.00

Total Bank Accounts- \$210,804.67

Budget vs. Actual Report:

Total revenue received through May 31 - \$291,807

Total expense through May 31 - \$274,067

Surplus to date = \$17,739

12.2 % of expenses were spent on the collection.

DCLS: Kymberly will be attending the August 18<sup>th</sup> Delaware County Library System meeting, as the June meeting was cancelled due to COVID/staffing issues.

No Friends meeting.

6/22 Farmer's Market: Marie and Ellen.

7/30 Farmer's Market: check your calendar and let Bill know.

Information for Board Recruitment is in the Borough newsletter.

The board will work on board needs/recruitment at the July meeting.

Library Goals: Kymberly showed the board a slide deck about the goals that we should be working on in 22-23.

It's divided into 4 subsections:

-Governance

-Community Outreach

-Lobbying

-New Facility

Within those 4 subsections, she was able to show the board that the ways that the Board can help the Library and the staff can accomplish these goals.

Director's Report: Bill is working on getting more painting quotes from different painters.

There is a push to get maintenance tasks done.

Bill will be interviewing for a new clerk.

Subcommittees:

Fundraising: No report for this committee.

Community Outreach Committee: Working on a draft plan for a Volunteer

Governance: No report for this committee.

There were no formal reports from the Advocacy or Personnel committees.

Next Library Board meeting is July 19, 2022

Board meeting was adjourned at 9:00 PM.