

Lansdowne Library Board of Trustees

Minutes from the 4/17/2022 meeting

Called to order at 7:30 PM by Marie C.

Attendance: Kellie Bowker, Marie Campuzano, Kymberly Hernandez, Andrea Kenyon, Ellen Lustgarten, Bill Patterson, Neil Ronk

Absent: Donald Fry, Kate Schleigh

March Minutes approved with corrections

Kymberly moved to accept the minutes. Elle second. Motion passed.

Treasurer's Report:

March Financials

Checks issued

Total paid - \$9,135.65

\$450 was for office supplies and the remainder was Library Collection purchases.

Balance Sheet

Bank balances are as follows:

Checking - \$60,893.68

Money Market - \$10,947.13

PA Invest - \$147,796.75

Vanguard Investment Accounts total \$68,997.41

Budget vs. Actual Report

Total Revenue: \$159,061

\$39,701 State Aid

\$2,000 Collection Development Fund for E-Books

Total Expense; \$130,013

14% of the expenses to date were spent on the collection

Kymberly moves to approve the Treasurer's Report.

Don second. Motion passes.

Book Sale April 30th 2022 from 9:30-3:00

Marie and Andrea completed the boxing and organizing books for the sale.

Andrea will send out a volunteer schedule for the sale

Board Committees:

Governance:

Andrea presented the Board Succession Plan for review and approval

Ellen moves to approve the Board Succession Plan. Kymberly second. Motion passes.

Community Outreach: Committee met. Megan Oyen joined the committee

Library Building Project

Building Project committee met with Borough Council. Borough Council will be voting on a company who will come up with facilities plan for the Borough. The plan will be presented to the Borough in 4 months.

Board Goals:

The Board discussed 2022/23 library goals and will continue discussion at the next Board meeting. Action items:

- Board members will give some thought to possible topics and/or targets for programming by looking at current and past programming, programming at other libraries, possible partnerships, etc, and submit those suggestions to LD
- Library Director will incorporate those suggestions thoughts into comprehensive review of and development of comprehensive programming strategy
- Library Staff will make recommendations on website update e.g. whether to use in house or external vendor and described next steps
- Community Outreach Goal- Ellen will modify and/or add metrics
- Kymberly will check with Don regarding whether there should be a lobbying goal

Director's Report:

Bill presented his report and entertained questions.

Board meeting was adjourned at 9pm. Next meeting will be May 17th at 7:30pm.

Respectfully submitted, Andrea Kenyon